**WORKS CONTRACT NOTICE**

**“RECONSTRUCTION OF ROADWAY AND SEWERAGE OF THE STREETS SUTJESKA AND STRUSHKA”**

**Location** – Bair / Bitola, Republic of North Macedonia

1. **Publication reference**

08-736/1

1. **Procedure**

Simplified procedure

1. **Programme title**

The Annual Action Programme for the Republic of North Macedonia for the year 2019 under the Instrument for Pre-accession Assistance (IPA II),

EU for Roma and people living in deep poverty

1. **Financing**

Budget line: 22.02 0102

1. **Contracting authority**

Municipality of Bitola   
Blv. “1-vi Maj” No. 61, 7000 Bitola

Republic of North Macedonia

**CONTRACT SPECIFICATIONS**

1. **Description of the contract**

Works contract for reconstruction of roadway and sewerage of the streets Sutjeska and Strushka in Bair neighbourhood in accordance with the technical specification (Volume 3 – Technical specifications) as follows:

Reconstruction of sewerage system:

- Preparation works;

- Ground works;

- Purchasing and transport of materials;

- Installation of materials and equipment;

Reconstruction of roadway:

* Preparatory works;
* Upper layer works
* Lower layer works;
* Drainage.

1. **Number and titles of lots**

One lot only

**TERMS OF PARTICIPATION**

1. **Eligibility and rules of origin**

Participation is open to all natural persons who are nationals of and legal persons (participating either individually or in a grouping – consortium – of tenderers) which are effectively established in a Member State of the European Union or in a eligible country or territory as defined under the Regulation (EU) no. 236/2014 establishing common rules and procedures for the implementation of the Union's instruments for external action (CIR) for the applicable instrument under which the contract is financed (see also heading 22 below). Participation is also open to international organisations. All supplies under this contract must originate in one or more of these countries. However, they may originate from any country when the amount of the supplies to be purchased is below EUR 100 000 per purchased.

1. **Grounds for exclusion**

Tenderers must submit a signed declaration, included in the tender form for a works contract, to the effect that they are not in any of the situations listed in Section 2.6.10.1 of the **practical Guide.**

Tenderers included in the lists of EU restrictive measures (see Section 2.4. of the PRAG) at the moment of the award decision cannot be awarded the contract.

1. **Number of tenders**

Tenderers may submit only one tender. Tenders for parts of a lot will not be considered. Any tenderer may state in its tender that it would offer a discount in the event that its tender is accepted for more than one lot. Tenderers may not submit a tender for a variant solution in addition to their tender for the works required in the tender dossier.

1. **Tender guarantee**

No tender guarantee is required.

1. **Performance guarantee**

The successful tenderer will be asked to provide a performance guarantee of 20% of the amount of the contract at the signing of the contract. This guarantee must be provided together with the return of the countersigned contract no later than 30 days after the tenderer receives the contract signed by the contracting authority. If the selected tenderer fails to provide such a guarantee within this period, the contract will be void and a new contract may be drawn up and sent to the tenderer which has submitted the next cheapest compliant tender.

1. **Information meeting and/or site visit**

A mandatory information meeting and site visit will be held on 30.08.2021, on the spot and Municipality premises, contact person for presence confirmation Violeta Nalevska, Vladimir Jovevski and Venco Shishkin.

1. **Tender validity**

Tenders must remain valid for a period of 90 days after the deadline for submission of tenders. In exceptional circumstances, the contracting authority may, before the validity period expires, request that tenderers extend the validity of tenders for a specific period.

1. **Period of implementation of tasks**

Maximum 5 months from the commencement day until the submission of Supervisor’s final report (report on properly performed works - technical acceptance).

**SELECTION AND AWARD CRITERIA**

1. **Selection criteria**

**16.1 Economic and financial capacity of candidate:**

**16.1.1** The average annual turnover of the tenderer in the past 3 years must be at least 200.000,00 EUR.

**Documents to be submitted:** Financial statements (balance sheets) for a period equal to the last three years for which accounts have been closed (2018; 2019; 2020).

**16.1.2** The tenderer must have access to an amount of credit which exceeds 100.000,00 EUR (or the same amount in national currency, the conversion to EUR shall be made in accordance with the InforEuro exchange rate for August 2021, corresponding to the date of launching of this tender procedure).

**Documents to be submitted:** Bank statement, issued in the name of the tenderer (in case if the offer is to be submitted by a consortium, in the name of any member of the consortium) proving the access to sufficient credit and/or other financial funds.

**16.2 Technical and professional capacity of candidate:**

**16.2.1** The tenderer must possess Licence “B” - for performing construction works on issued from the Ministry of Transport and Communications of Republic of North Macedonia.

**Documents to be submitted:** Licence “B” - for performing construction works issued from the Ministry of Transport and Communications of Republic of North Macedonia or equivalent as per the legislation of the country of its headquarters’ registration.

**16.2.2** The tenderer must have completed at least 3 projects in roadway construction and 3 project in sewerage installation in the previous 5 years of the same or similar nature/amount/complexity as the works concerned by the tender and implemented during the following period: August 2016 – August 2021.

The contracts are considered completed if provisional/final acceptance/taking over certificate or equivalent certificate is issued by Contracting Authority/ Employer/Client/Supervisor/Engineer clearly indicating the date of issuing of the aforementioned certificates.

If the tenderer has implemented the project in a consortium, the percentage that the tenderer has completed must be clearly defined within the documentary evidence, together with a description of the nature of the works provided.

**Documents to be submitted:** The tenderer must enclose the List of contracts of same or similar nature and scale performed during the past 5 years (August 2016 – August 2021) i.e. Experience as contractor form (Volume 1, Section 4, Form 4.6.4) and has to provide information for at least 3 contracts for works carried out within the requested period related to the same nature/amount/complexity as the works concerned by the tender.

The contracting authority reserves the right to ask for copies of certificates of final acceptance signed by the Contracting Authority/Employer/Client/ Supervisor/Engineer of the projects concerned.

**16.2.3** The tenderer must propose minimum 2 key personnel with the following qualifications and experience:

* Technical Site Manager/Civil Construction Engineer/Architect:
* Education: Bachelor's Degree level in Civil Engineering/Architecture;
* Certificates: Authorisation “B” for construction issued by the Chamber of certified Engineers of Republic of North Macedonia or equivalent document issued by relevant institution for candidates outside the Republic of North Macedonia;
* Professional experience: experience in at least 3 projects as Technical Site Manager/Site engineer of works/construction contracts.

**Documents to be submitted:** The tenderer must provide information on the educational and professional qualifications, skills, experience and expertise of the persons responsible for performance i.e. Professional experience of Key Staff form (Volume 1, Section 4, Form 4.6.1.3) and has to provide:

* Copies of diplomas;
* Copy of authorisation “B” for construction issued by the Chamber of certified Engineers of Republic of North Macedonia or equivalent document issued by relevant institution for candidates outside the Republic of North Macedonia;
* Certificates, references and/or other documents related to the working experience of the key staff proposed.
* Civil Construction Engineer/Architect:
* Education: Bachelor's Degree level in Civil Engineering?architecture;
* Certificates: Authorisation “B” for construction issued by the Chamber of certified Engineers of Republic of North Macedonia or equivalent document issued by relevant institution for candidates outside the Republic of North Macedonia;
* Professional experience: experience in at least 3 projects as Site engineer of works/construction contracts.

**Documents to be submitted:** The tenderer must provide information on the educational and professional qualifications, skills, experience and expertise of the persons responsible for performance i.e. Professional experience of Key Staff form (Volume 1, Section 4, Form 4.6.1.3) and has to provide:

* Copies of diplomas;
* Copy of authorisation “B” for construction issued by the Chamber of certified Engineers of Republic of North Macedonia or equivalent document issued by relevant institution for candidates outside the Republic of North Macedonia;
* Certificates, references and/or other documents related to the working experience of the key staff proposed.

**16.2.4** The tenderer must provide information on the necessary technical capacity, i.e. machines and equipment, to prove that he can fulfil the works (Volume 1, Section 4, Form 4.6.2 Plant), i.e. to declare that he owns, have contract for rent of the equipment or owned by the sub-contractor. The minimum should include:

* Truck with maximum load of 12 m3 (at least 3);
* Own asphalt base or contract with asphalt supplier (at least 1)
* Asphalt paver machine (finisher) smaller size (at least 1);
* Excavator with folding hand (basket) for digging of trench and loading of material (at least 2);
* Vibration roller maximum 10 tons – (frog) (at least 1):
* Rubber roller (at least 1);
* Compressor and or hammer for breaking of stone/rock category V and VI.

**Documents to be submitted:** The tenderer, beside the information on the necessary technical capacity, i.e. machines and equipment (Volume 1, Section 4, Form 4.6.2 Plant) has to provide declaration that the equipment is owned, hired or owned by the sub-contractor, and Manufacturer’s documents fully describing the equipment. The contracting authority reserves the right to ask for further documentary evidence.

Financial data to be provided by the tenderer in relation to the selection criteria must be expressed in EUR. If applicable, where a candidate refers to amounts originally expressed in a different currency, the conversion to EUR shall be made in accordance with the InforEuro exchange rate of July 2021, which can be found at the following address: <http://ec.europa.eu/budget/graphs/inforeuro.html>.

1. **Award criteria**

The most economically advantageous tender is the technically compliant tender with the lowest price.

**TENDERING**

1. **How to obtain the tender dossier**

The tender dossier has been sent by e-mail to the invited candidates and it is available on [www.bitola.gov.mk](http://www.bitola.gov.mk) for those who are interested to participate to the tender. It is also available for inspection at the premises of the contracting authority, address as in point 5 above. Tenders must be submitted using the standard tender form included in the tender dossier, whose format and instructions must be strictly observed.

Tenderers with questions regarding this tender should send them in writing to [vladimirjovevski944@gmail.com](mailto:vladimirjovevski944@gmail.com); [shishkin@t.mk](mailto:shishkin@t.mk); bul.” 1-vi Maj” No. 61, 7000 Bitola (mentioning the publication reference shown in item 1) at least 21 days before the deadline for submission of tenders given in item 19. The contracting authority must reply to all tenderers' questions at least 11 days before the deadline for submission of tenders. Eventual clarifications or minor changes to the tender dossier will be published at the latest 11 days before the submission deadline on the website of the Municipality of Bitola [www.bitola.gov.mk](http://www.bitola.gov.mk)

1. **Deadline for submission of tenders**

The tenderer's attention is drawn to the fact that there are two different systems for sending tenders:one is by post or private mail service, the other is by hand delivery.

In the first case, the tender must be sent before the date and time limit for submission, as evidenced by the postmark or deposit slip[[1]](#footnote-1), but in the second case it is the acknowledgment of receipt given at the time of the delivery of the tender which will serve as proof.

Any tender submitted to the contracting authority after this deadline will not be considered.

The contracting authority may, for reasons of administrative efficiency, reject any tender submitted on time to the postal service but received, for any reason beyond the contracting authority's control, after the effective date of approval of the evaluation report, if accepting tenders that were submitted on time but arrived late would considerably delay the evaluation procedure or jeopardise decisions already taken and notified.

**How tenders may be submitted**

Tenders must be submitted in English exclusively to the contracting authority in a sealed envelope:

1. EITHER by post or by courier service, in which case the evidence shall be constituted by the postmark or the date of the deposit slip, to:

Municipality of Bitola

Project BAIR

Att. Violeta Nalevska

Blv. “1-vi Maj” No. 61, 7000 Bitola

1. OR **hand delivere**d by the participant in person or by an agent **directly** to the premises of the contracting authority in return for a **signed and dated receipt**, in which case the evidence shall be constituted by this acknowledgement of receipt, to:

Municipality of Bitola

Project BAIR

Att. Violeta Nalevska

Blv. “1-vi Maj” No. 61, 7000 Bitola

Open hours: 09:00 – 15:00

The **contract title** and the **publication reference** (see item 1 above) must be clearly marked on the envelope containing the tender and must always be mentioned in all subsequent correspondence with the contracting authority.

**Tenders submitted by any other means will not be considered.**

By submitting a tenderer accept to receive notification of the outcome of the procedure by electronic means. Such notification shall be deemed to have been received on the date upon which the contracting authority sends it to the electronic address referred to in the tender.

1. **Tender opening session**

The opening session will be held on 23.09.2021at 11:00 h in the premises of the Municipality of Bitola

In the case that at the date of the opening session some tenders have not been delivered to the contracting authority but their representatives can show evidence that they have been sent on time, the contracting authority will allow them to participate in the first opening session and inform all representatives of the tenderers that a second opening session will be organised.

1. **Language of the procedure**

**All written communications for this tender procedure and contract must be in English.**

1. **Repetition of similar works**

**Subsequent to the initial contract resulting from the current tender procedure, new works consisting in the repetition of similar works, up to the estimated amount of 20% of the contracted amount, may be entrusted to the initial contractor by negotiated procedure without prior publication of a contract notice, provided the new works are in conformity with the same basic project.**

1. **Legal basis[[2]](#footnote-2)**

Regulation(EU) No 236/2014 of the European Parliament and of the Council of 11 March 2014 laying down common rules and procedures for the implementation of the Union's instruments for financing external action and of the Council of 11 March 2014 establishing an Instrument for Pre-Accession Assistance (IPA II) - See Annex A2 of the practical guide.

1. It is recommended to use registered mail in case the postmark would not be readable. [↑](#footnote-ref-1)
2. Please state any specificity that might have an impact on rules on participation (such as geographic or thematic or long/short term). [↑](#footnote-ref-2)